

APPLICATION FOR RECOGNITION OF PRIOR LEARNING

Please retain original copy for your records.
 ABN 45 008 392 372.

PLEASE PRINT IN BLOCK LETTERS

PLACE A CLEAR 'X' INSIDE THE BOX. IF YOU MAKE A MISTAKE, FILL THE ENTIRE BOX, AND MARK THE CORRECT BOX (See example on form).

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How to submit your form

<p>@ Email taxeducation@taxinstitute.com.au</p>	<p>Fax +61 2 8223 0077</p>
<p>Call 1300 TAX EDU (1300 829 338)</p>	<p>Mail GPO Box 1694 Sydney, NSW 2001</p>

Use this form to apply for Recognition of Prior Learning (RPL) where you have completed prior studies that are equivalent to a Graduate Diploma of Applied Tax Law subject.
 Fees are applicable per subject and are non-refundable. See taxinstitute.com.au/education for policies and fees.

1. Recognition of Prior Learning Application

- | | | | |
|---|---------------------------|---|---------------------------|
| <input type="checkbox"/> ATL001 CTA1 Foundations | \$165.00 (inc GST) | <input type="checkbox"/> ATL006 CommLaw3 Property Law | \$165.00 (inc GST) |
| <input type="checkbox"/> ATL003 CTA2A Advanced | \$165.00 (inc GST) | <input type="checkbox"/> ATL007 Advanced Superannuation | \$165.00 (inc GST) |
| <input type="checkbox"/> ATL004 CTA2B Advanced | \$165.00 (inc GST) | <input type="checkbox"/> ATL008 Tax for Trusts in Estate Planning and Wealth Management | \$165.00 (inc GST) |
| <input type="checkbox"/> ATL002 CommLaw1 Australian Legal Systems | \$165.00 (inc GST) | <input type="checkbox"/> ATL009 Corporate Tax | \$165.00 (inc GST) |
| <input type="checkbox"/> ATL005 CommLaw2 Entities and Business Structures | \$165.00 (inc GST) | | |

2. Candidate information

Title: Mr Mrs Miss Ms Other

First name: _____
(this will appear on your testamur)

Last name: _____
(this will appear on your testamur)

Date of birth: (DD/MM/YYYY) / /

Member no.: (if applicable) _____

3. Contact information

No change Please update my details

Company: _____ Business tel: _____ Business fax: _____

Position: _____ Home address: _____

Email: _____ Suburb: _____

Alternate email: _____ State: _____ Postcode: _____

Business address: (inc level) _____ Country: (if outside Australia) _____

Suburb: _____ Mobile: _____

State: _____ Postcode: _____ Home tel: _____

Country: (if outside Australia) _____

4. Evidence Table

IMPORTANT INFORMATION:

If your previous education and experience are not listed in the table below, please add the details to the blank rows at the bottom of this table. You may be asked to provide relevant Subject Outlines and complete additional documentation at a later date.

Completed subjects/awards	Applying for exemption from
ICAA: Graduate Diploma more than 10 years prior <i>and</i> assessment-only ATL003 CTA2A Advanced <i>and</i> 12 months' relevant professional experience	<input type="checkbox"/> ATL001 CTA1 Foundations <i>or</i> <input type="checkbox"/> ATL003 CTA2A Advanced
ICAA: Graduate Diploma less than 10 years ago, <i>and</i> 12 months' relevant professional experience	<input type="checkbox"/> ATL001 CTA1 Foundations <i>or</i> <input type="checkbox"/> ATL003 CTA2A Advanced
Law degree more than 10 years ago and a current practising certificate, but has not worked in tax law since graduation and no tax law subjects in the undergraduate degree	Maximum two of: <input type="checkbox"/> ATL002 CommLaw1 Australian Legal Systems <input type="checkbox"/> ATL005 CommLaw2 Entities and Business Structures <input type="checkbox"/> ATL006 CommLaw3 Property Law
CPA: Advanced Taxation and/or the previous Taxation segment completed less than 10 years ago, <i>and</i> an undergraduate subject in tax, <i>and</i> 12 months' relevant professional experience.	<input type="checkbox"/> ATL001 CTA1 Foundations <i>or</i> <input type="checkbox"/> ATL003 CTA2A Advanced
CPA Education Program more than 10 years ago (including the Taxation Segment) <i>and</i> 12 months' relevant professional experience in the last three years <i>and</i> assessment-only completion of ATL002 CTA2A Advanced	<input type="checkbox"/> ATL001 CTA1 Foundations <i>and</i> <input type="checkbox"/> ATL003 CTA2A Advanced
Diploma of Financial Services (Financial Planning) and Graduate Diploma of Applied Finance (Securities Institute/ Kaplan) with SMSF specialisation or a CFP™ designee and completion of a commercial law subject/s in their degree or diploma, <i>and</i> 12 months' relevant professional experience	<input type="checkbox"/> ATL003 CommLaw1 ¹ <i>and</i> <input type="checkbox"/> ATL007 Advanced Superannuation ¹ Please note this may not meet the regulator's requirements for Tax (financial) advisers registering under TASA 2009.
Completion of a corporate program with significant work integrated and a coaching program sustained over more than 12 months and assessment-only ATL003 CTA2A Advanced and assessment-only ATL004 CTA2B Advanced	<input type="checkbox"/> ATL001 CTA1 Foundations <i>and</i> <input type="checkbox"/> ATL003 CTA2A Advanced <i>and</i> <input type="checkbox"/> ATL004 CTA2B Advanced
Course Provider:	
Subject Code:	
Subject Name:	
Course Provider:	
Subject Code:	
Subject Name:	
Course Provider:	
Subject Code:	
Subject Name:	

5. Checklist

Compulsory Evidence

- I have completed the Exemptions Applied for in Section 3
- I have completed the Evidence Table in Section 4
- I have attached copies of all relevant Academic Transcripts

Other Evidence:

- Letter from your employer confirming you have the required relevant Australian tax experience
- Evidence of current membership of a law institute or society, the IPA, CPA, ICAA or a practising certificate
- Evidence of satisfaction of continuing professional development (CPD) requirements
- Evidence of relevant professional experience - copy of your current Résumé

Other: _____

6. Privacy

The Tax Institute takes your privacy seriously and is bound by the *Privacy Act* 1988 (Cth) and the Australian privacy principles (2014). All information provided by you is required for assessing your application.

7. Candidate Declaration

I confirm that I have read and accept The Tax Institute's education policies and procedures (see taxinstitute.com.au/education for policies and fees), including:

- Enrolment,
- Deferring and Withdrawing,
- Membership, and
- Recognition of Prior Learning

I hereby declare that the information in this application is true and correct.

Full name: (please print) _____

Signature: _____

Date: (DD/MM/YYYY) / /

8. Payment method

Enclosed a cheque* for \$ _____

*Please make cheque payable to The Tax Institute in Australian dollars.

Please charge my credit card \$ _____

Card type:

AMEX Visa MasterCard Diners

Card no. / / /

Expiry date: _____

Cardholder's signature: _____

Cardholder's name: _____

If you DO NOT wish to receive any advice about our events and special discounted offers via mail, please tick this box.

For further information please contact our Education Division on 1300 TAX EDU (1300 829 338) or email taxeducation@taxinstitute.com.au.

Office use only

Approved Yes No

Denied Yes No

Confirmation letter sent Yes No

Reason for denial: _____

Date Received: _____

Received by: _____

Approved / Denied by: _____

